

Appropriate Technology India (AT India)

ADMIN OFFICE

179, Kalyan Kunj, Panditwadi, Dehradun-248007, Uttarakhand, India

REQUEST FOR QUOTATION (RFQ)

Request for Quotation (RFQ) For Supply of Beekeeping Equipment – in Himachal Pradesh- Uttarakhand and Himachal Pradesh Multiple Projects.

Date: 01/05/2025

RFQ-ID: ATI-RFQ-MULTI-2025-004

1.Introduction

Appropriate Technology India (AT India), an Indian NGO registered under the Societies Act 1860 has been working in Uttarakhand since 1994 with dual objectives of biodiversity conservation and economic development. These objectives can be achieved only when the local communities secure economic and managerial control over their natural resources and have access to necessary information technical and financial. support. This incentive motivates them to work actively toward the long-term conservation of these resources This premise continues to inform AT India's strategy to assist village communities in Uttarakhand towards conserving their natural resources and biodiversity while developing economic opportunities through enterprise utilizing natural resources (natural resources-based products and NTFP) in an equitable. economically and environmentally sustainable manner.

2. Scope of Work

List of Items Required

SN.	ITEM DESCRIPTION	QUTY: Nos/kg
1	Bee Box (with Super)	25
2	Gloves	26
3	Bee Brash	25
4	Uncapng Knives	25
5	Bee Box Stand	25
6	Bee veil	25
7	Swarm bags	26
8	migration Box	2
9	Honey Extractor	2
10	Top Cover	27
11	Queen Gate	25
12	Migration Gate	25

The selected supplier shall be responsible for the following:

- Supplying high-quality beekeeping equipment as per the list and quantities specified.
- Ensuring all supplied items are new, defect-free, and conform to standard quality specifications.
- Delivering all materials to the designated project site(s) within the stipulated timeframe.
- Providing valid tax invoices and warranty certificates (where applicable).
- Coordinating with ATI's project team for inspection and verification upon delivery.
- Noting that the indicated quantities may increase as per project requirements.
- Understanding that the supply is intended for multiple projects and multiple operational areas.

3. Evaluation Criteria

Quotations will be evaluated based on the following parameters:

Criteria	Weightage
Price Competitiveness	40%
Product Quality and Specification Compliance	25%
Past Experience / Client References	15%
Delivery Timeframe	10%
After-Sales Support / Warranty	10%

Note: ATI reserves the right to accept or reject any quotation without assigning any reason.

4. Eligibility Criteria

Bidders must meet the following minimum eligibility requirements:

1. The bidder must be a registered entity (proprietorship, partnership, firm, or company).
2. Must have at least **2 years of experience** in supplying beekeeping or agricultural equipment.
3. Must possess a **valid GST registration number** and PAN.
4. Should not have been blacklisted by any government agency or NGO.
5. Preference will be given to suppliers with prior experience in NGO or CSR projects.

Proposals will be evaluated based on:

Criteria	Weightage
Technical proposal and understanding of scope	30%
Relevant experience and past performance	25%
Quality and specifications of materials	20%
Financial quotation	25%

5. Delivery Location

Project villages, Himachal Pradesh (exact locations to be provided at the time of order placement).

6. Documents to be Submitted

Interested suppliers are required to submit the following documents along with the quotation:

1. Copy of Firm Registration Certificate / Trade License.
2. Copy of PAN and GST Registration Certificate.
3. Previous supply order(s) or work completion certificates.
4. Quotation with detailed price breakup (including GST).
5. Bank details for payment (on firm letterhead).
6. Product specifications / brochure (if applicable).

7. Terms and Conditions

- Balance payment after receipt and verification of materials.
- **Delivery Period:** Within **2–3 weeks** from receipt of Purchase Order.
- **Freight:** To be charged as actuals.
- **Taxes:** All applicable GST must be mentioned clearly in the quotation.
- **Warranty:** Standard manufacturer warranty to be provided (if applicable).
- **Quotation Validity:** Minimum **1 year** from date of RFQ.
- **Inspection:** Materials are subject to inspection and acceptance by ATI.
- **Rejection:** Any item found defective or not meeting specifications shall be replaced at supplier's cost.

8. Submission Deadline

All proposals must be received by 23/05/2025 at the following:

Contact for Clarification:

Address: ADMIN OFFICE 179, Kalyan Kunj, Panditwadi, Dehradun-248007, Uttarakhand, India

Email: Admin@atindia.org

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