

Appropriate Technology India (AT India)

ADMIN OFFICE

179, Kalyan Kunj, Panditwadi, Dehradun-248007, Uttarakhand, India

REQUEST FOR QUOTATION (RFQ)

Request for Quotation for Supply - Farm Machinery– in Himachal Pradesh

Date: 01/08/2025

RFQ-ID: ATI-RFQ-AGR-P0995-2025-10

1. Introduction

Appropriate Technology India (AT India), an Indian NGO registered under the Societies Act 1860 has been working in Uttarakhand since 1994 with dual objectives of biodiversity conservation and economic development. These objectives can be achieved only when the local communities secure economic and managerial control over their natural resources and have access to necessary information technical and financial. support. This incentive motivates them to work actively toward the long-term conservation of these resources This premise continues to inform AT India's strategy to assist village communities in Uttarakhand towards conserving their natural resources and biodiversity while developing economic opportunities through enterprise utilizing natural resources (natural resources-based products and NTFP) in an equitable. economically and environmentally sustainable manner.

2. Scope of Work

The objective of this procurement is to supply high-quality agricultural tools and machinery to support livelihood enhancement and sustainable agriculture initiatives under Appropriate Technology India (AT India). The selected supplier(s) shall ensure timely delivery, installation (where applicable), demonstration, and warranty service of the equipment at the designated project locations in Uttarakhand.

Description of Work

The selected supplier shall be responsible for:

1. Supply of Equipment

- Providing the items listed in the RFQ, in the specified quantities, brand, and model numbers (or approved equivalent).
- Ensuring all items are new, genuine, unused, and conform to the manufacturer's specifications.

2. Transportation and Delivery

- Safe and timely transportation of all items to the delivery address specified by AT India (primarily Dehradun, Uttarakhand).
- Proper packaging to prevent damage during transit.
- Delivery within the agreed timeline after issuance of the Purchase Order.

3. Demonstration and Installation (where applicable)

- On-site demonstration of the operation and maintenance of equipment such as power weeders, sprayers, earth augers, and brush cutters.
- Installation and initial setup of machines requiring assembly or calibration.
- Providing operational manuals and safety guidelines in English or Hindi.

4. Training and Orientation

- Conducting a brief orientation/training session for the end users (farmers or field staff) on safe handling, maintenance, and storage of equipment.
- Providing training materials or user manuals as required.

5. Warranty and After-Sales Support

- Supplying all items with a minimum **one-year warranty** against manufacturing defects.
- Providing after-sales support and ensuring availability of spare parts for at least three years.
- Addressing any warranty claims or equipment malfunctions promptly and efficiently.

6. Documentation

- Submission of delivery challans, tax invoices, warranty certificates, and product catalogs with each consignment.
- Providing proof of authorized dealership or manufacturer representation (if applicable).

SN.	DESCRIPTION OF ITEMS	COMPANY NAME (Manufactured by)	QUTY (IN NOS)
1	POWER WEEDER (PA-PW-6GG,7.5HP)	DUXAS GREEN LAND PVT LTD	11

2	POWER SPRAYER MACHINE Capacity: - 25 Ltr	DUXAS GREEN LAND PVT LTD	11
3	WATER PATROL PUMPING 1.5 INCH (ENGINE 3.2 HP 4 STROKE)	DUXAS GREEN LAND PVT LTD	10
4	WATER PUMP ACCESSORIES SET	DUXAS GREEN LAND PVT LTD	10
5	AUTOMATIC SPRAYER MACHINE 18 LTR	SAARANSH AGRO SOLUTIONS	10
6	EARTH AUGER 68 CC 2 STROKE 3 HP	DUXAS GREEN LAND PVT LTD	10
7	MANNUAL SPRAYER MACHINE 16 LTR	SAARANSH AGRO SOLUTIONS	10
8	DRUM SEEDER	KD INTERNATIONAL	11
9	MANUAL WEEDER	SAARANSH AGRO SOLUTIONS	11
10	BRUSH CUTTER 4 STROKE	DUXAS GREEN LAND PVT LTD	11

GARDEN TOOL KIT

I	DIGGING TROWEL (CODE 1001)	UNISONS ENGINEERING	11
II	3 PRONG MINII CULTIVATOR	UNISONS ENGINEERING	11
III	KHURPA STEEL BEND HANDLE	UNISONS ENGINEERING	11
IV	KHURPA PLASTIC HANDLE	UNISONS ENGINEERING	11
V	HAND WEEDER	UNISONS ENGINEERING	11
VI	BABY RAKE	UNISONS ENGINEERING	11
VII	PRUNING SECATEUR FINE CUT	UNISONS ENGINEERING	11
VIII	SERATED TEETH SICKLE	UNISONS ENGINEERING	11
IX	HOE TROWEL WITH 12 HANDLES	UNISONS ENGINEERING	11
X	PRUNNING SAW DOUBLE CUT	UNISONS ENGINEERING	11
XI	WATER POURING TOOLS 10 ltr	UNISONS ENGINEERING	11

3. Eligibility Criteria

The bidder must fulfill the following minimum eligibility requirements:

1. The firm must be a **registered entity** (Company / Partnership / Proprietorship / Cooperative / NGO / Vendor / Contractor).
2. Must possess a **valid GST registration** and **PAN card**.
3. Must have at least **2 years of relevant experience** in the specified category.
4. Should not have been **blacklisted** or **debarred** by any government or donor agency.
5. Must have an **average annual turnover** of at least ₹[Amount] during the last three financial years (if applicable).
6. For specialized categories (Civil, IT, Renewable Energy, Consultancy, etc.), relevant **technical certifications** or **licenses** are mandatory.

4. Documents to be Submitted

Bidders shall submit self-attested copies of the following documents along with the quotation:

1. Company Profile with Address and Contact Details.
2. Valid Registration Certificate / Trade License.
3. PAN Card and GST Registration Certificate.
4. Copy of latest **Income Tax Return (ITR)** or Audited Financial Statements (last 3 years).
5. Work Experience / Completion Certificates for similar assignments.
6. Technical Brochure / Specification Sheet (for equipment or material supply).
7. Declaration stating the firm is not blacklisted by any organization.
8. Authorization Letter (if submitting on behalf of a principal supplier or OEM).

5. Evaluation Criteria

Proposals will be evaluated based on:

Criteria	Weightage
Technical proposal and understanding of scope	30%
Relevant experience and past performance	25%
Quality and specifications of materials	20%
Financial quotation	25%

6. Delivery Location

Project villages, at Distt Kinnaur Himachal Pradesh (exact locations to be provided at the time of order placement).

7. Technical Requirements

The bidder shall provide detailed information in line with the category requirements:

a) For Supply Categories (Agriculture Inputs, IT Hardware, Stationery, Renewable Energy)

- Detailed **technical specifications**, brand, and model.
- Compliance with **required standards** (e.g., BIS/ISO/ISI).
- **Warranty** and **after-sales support** details.
- **Delivery timeline** and installation support (if applicable).

b) For Works (Civil Construction & Maintenance)

- Bill of Quantities (BoQ) with **item-wise rates**.
- Compliance with **drawings, specifications, and materials standards**.
- **Execution timeline**, manpower plan, and safety compliance.
- **Quality assurance** measures.

c) For Services (Consultancy, Livelihood, Skill Development, Transport)

- **Technical proposal** detailing methodology and work plan.
- Team composition with qualifications and experience.
- Timeline, deliverables, and reporting mechanism.

8. Terms and Conditions

- **Quotation Validity:** Minimum 60 days from the date of submission.
- **Price Basis:** Inclusive of all applicable taxes, duties, transportation, and delivery at site.
- **Payment Terms:** Within 30 days of satisfactory delivery and acceptance of goods/services, against invoice and delivery challan.
- **Delivery Period:** As mentioned in the purchase order or work order.
- **Performance Guarantee:** May be required for high-value procurements or works.
- **Right to Accept or Reject:** The organization reserves the right to accept or reject any or all quotations without assigning reasons.
- **Evaluation Criteria:** Based on **technical compliance, price competitiveness, and past performance.**
- **Penalty Clause:** Delay in delivery or non-compliance may attract penalties as per organization policy.
- **Confidentiality:** All documents and communications related to this RFQ are confidential.
- **Jurisdiction:** Any dispute arising out of this RFQ shall be subject to the jurisdiction of Dehradun, Uttarakhand.

9.Submission Deadline

All proposals must be received by 22/08/2025 at the following:

Contact for Clarification:

Address: ADMIN OFFICE 179, Kalyan Kunj, Panditwadi, Dehradun-248007, Uttarakhand, India

Email: Admin@atindia.org

Phone Number: +917618314144